

RETIREMENT BOARD MINUTES

July 12, 2022

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
Commissioner Michael Dulaney
Commissioner Chip Abramovic
Sabrina Backer, Chief Clerk
Melanie Bailey, Admin. Assistant
Rich Winkler, Solicitor

Diona Brick, Fiscal
Michelle Craig, Human Resources
Marie Plumer, Human Services
Hilary Buchanan, Planning
Emily O'Neil, The Derrick

The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board Meeting. The Salary Board Meeting was convened and adjourned prior to the start of the Commissioner Board Meeting.

CALL TO ORDER:

Commissioner Breene called the Salary Board meeting to order at 4:32pm

APPROVAL OF THE MINUTES FROM THE JUNE 14, 2022 MEETING:

Commissioner Dulaney made a motion to approve the minutes from the June 14, 2022 meeting, seconded by Commissioner Abramovic, aye all.

PUBLIC COMMENT:

There was no public comment offered on the agenda as presented.

RETIREMENT BOARD ITEMS FOR CONSIDERATION:

Michelle Craig presented the Retirement Board for approval:

The following employees are entering the Retirement Fund System:

NAME	EFFECTIVE DATE	PERCENTAGE
Samantha Warner	05/10/2022	9%
Gage James	05/28/2022	10%
Cambree Backer	05/31/2022	9%
Melissa Warner	06/11/2022	9%
Bridget Kent	06/12/2022	9%
Maryann McCain	06/21/2022	9%
Lisa Cielepak	06/21/2022	9%

The following persons are withdrawing their contributions plus interest:

NAME	AMOUNT	DISBURSEMENT DATE
Lori Birch	\$ 36,789.15	07/29/2022
Daphne Brennan	\$ 155.59	07/29/2022
Jennifer Burton	\$ 5,869.40	07/29/2022
Danny Bushaw	\$ 7,431.41	07/29/2022
Shawnee Fair	\$ 1,529.32	07/29/2022
Stacy Maxwell	\$ 6,684.64	07/29/2022

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Anita Phillips	\$ 5,904.59	07/29/2022
Heather Say	\$ 2,354.22	07/29/2022
Jason Smerkar	\$ 16,595.26	07/29/2022

[Refunds; Normal (Superannuation) Retirements; Early Retirements; Death Benefits]

- 1) Notice to the Retirement Board of the death of retiree **Edna A. Malone** on **05/16/2022**. Edna had elected "Option Four (B)" at the time of her retirement. There is no pension benefit, pro rata or otherwise, payable to her estate or beneficiaries.

[Buy-backs; Administrative issues]

- 1) Because **Jennifer Burton** failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 2) Because **Lindsay Vaughn** failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 3) Because **Daphne Brennan** failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 4) Because **Jacob Westerburg** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 5) Due to a system error resulting in a miscalculation of **Eric Lacey's** accumulated deductions the corrected amount of \$2,536.11 will be withdrawn on 07/29/2022.
 - Commissioner Abramovic made a motion to approve the above Retirement Board Agenda items, seconded by Sabrina Backer, Chief Clerk, aye all.

OTHER BUSINESS:

There was no other business to be conducted.

PUBLIC COMMENT:

There was no public comment offered.

ADJOURNMENT:

The meeting was adjourned at 4:33pm upon a motion by Commissioner Dulaney and a second by Commissioner Abramovic, aye all.

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Respectfully submitted,

Melanie A. Bailey

Melanie A. Bailey

Administrative Assistant

Samuel H. Breene

Samuel H. Breene

Michael C. Dulaney

Michael C. Dulaney

Albert A. Abramovic

Albert A. Abramovic

Jeannie Ritchey

Jeannie Ritchey

Sabrina S. Backer

Sabrina S. Backer